



520 Wheeler Ave SE  
 Albuquerque, NM 87102  
 505-830-2969

## EMPLOYMENT APPLICATION

Full Name: \_\_\_\_\_

Present Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

How Long at Present Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

In Case of Emergency Notify: \_\_\_\_\_ Phone: \_\_\_\_\_

Position Applying For: \_\_\_\_\_

List Name, Address & Phone Number of Last Three Employers:

Company Name	Phone Number	Type of Work	Dates:(From/To)	Pay

May we contact your current employer? Yes \_\_\_ No \_\_\_

Total years of hands-on experience (not including classes taken): \_\_\_\_\_

Education: Last Grade Completed: \_\_\_\_\_ Military Service: Yes \_\_\_ No \_\_\_ U.S. Citizen Yes \_\_\_ No \_\_\_

List Two Documents to Substantiate your citizenship: \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_ Type \_\_\_\_\_

Restrictions: Yes \_\_\_ No \_\_\_ Explain Restrictions: \_\_\_\_\_

Have you had any citations or DWI's in the last 7 years?: Yes \_\_\_ No \_\_\_ If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_ If Yes, Please Explain \_\_\_\_\_

Have you ever been in an automobile accident? Yes \_\_\_ No \_\_\_ If Yes, Please Explain \_\_\_\_\_

NM State Journeymen License: Yes \_\_\_ No \_\_\_ Type of License: \_\_\_\_\_ License Number \_\_\_\_\_

Other Journeymen Licenses: \_\_\_\_\_

Briefly Describe the type of work you are most experienced in: \_\_\_\_\_

If applying for a certain position would you be willing to work in other positions if necessary? \_\_\_\_\_

Do you or have you had any physical restrictions such as lifting, carrying, climbing, etc?: Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

I hereby declare that the above information is complete and accurate and that there are no omissions. I understand that any conditional or firm offer of employment will be based on the information that I have provided and that any misrepresentation or omission of relevant information may be ground for dismissal and will release that employer from any liability that they may encounter by having acted upon such facts. I have read this employment application and understand it. I hereby authorize the company to investigate and verify the facts claimed by me on this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant



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## **DRUG SCREENING POLICY**

Gardner Plumbing & Heating strives to provide a drug free work environment. Because of our drug free policy, all new employees are required to be drug tested prior to employment. Your offer to employment with Gardner Plumber & Heating is contingent upon negative results for use of illegal drugs.

I understand that I will be required to submit to a drug test prior to employment.

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Signature

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Date

**As a new construction employee of Gardner Plumbing & Heating we would like to know your experience in the following list. Please circle YES or NO on the items you do or don't have experience with.**

YES NO Have you ever run a company truck with a full crew as a leadman before?

YES NO Are you experienced enough to run a full crew as a leadman?

**ROUGH-IN EXPERIENCE**

YES NO Are you able to rough-in a complete house?

YES NO Can you run sewer and water connections to the street?

YES NO Can you run water distribution to each fixture throughout a house?

YES NO Can you read and understand plans and plumbing layouts?

YES NO Have you worked with wirsbo pex water piping?

YES NO Do you have experience operating a backhoe digging trenches inside the house to the street?

**TOP OUT EXPERIENCE**

YES NO Are you able to read and understand plumbing layout plans for a top-out?

YES NO Can you install and hook up tub units, shower units, valves and drains?

YES NO Can you install one piece tub and shower unit?

YES NO Can you install a venting system?

YES NO Are you able to run a gas pipe system?

YES NO Do you have any experience with Ward Flex-flexible gas piping system?

YES NO Are you able to hook-up and cut Ward Flex pipe?

YES NO Can you run Ward Flex drop to appliance connectors?

YES NO Are you familiar with Ward Flex fittings?

YES NO Are you certified with Ward Flex?

YES NO Can you run and stub out water distribution?

YES NO Can you run over head plumbing on a 2 story house?

YES NO Do you have sweat or soldering experience?

YES NO Can you connect gas?

YES NO Are you familiar with the operation of cutting dies and threading machines?

YES NO Can you do a water test?

## **FINAL EXPERIENCE**

- YES NO Can you set toilets?
- YES NO Can you set water heaters?
- YES NO Can you install tankless water heaters?
- YES NO Can you hook up appliances?
- YES NO Can you connect hot & cold fixtures?
- YES NO Can you build lavatory and kitchens sinks?
- YES NO Do you have experience in dap or caulking toilets and sinks?
- YES NO Can you set a swamp cooler and test its operation?

## **SHEET METAL EXPERIENCE FOR SHOP AND FIELD – CAN YOU FABRICATE THE FOLLOWING?**

- YES NO Have you fabricated in the shop?
- YES NO Elbows?
- YES NO Transitions?
- YES NO Duct work?
- YES NO Miscellaneous fittings?
- YES NO Can you insulate trunklines and boots?

## **DUCT INSTALLATION**

- YES NO Are you able to install a complete duct system into a house?
- YES NO Can you run and connect flex lines?
- YES NO Can you connect start collars?
- YES NO Can you hang boots?
- YES NO Are you familiar with venting codes?
- YES NO Can you put square duct together?
- YES NO Have duct sealed the duct work to pass air test?

**ARE YOU ABLE TO VENT THE FOLLOWING?**

- YES NO Water heaters
- YES NO Furnaces
- YES NO Fireplaces
- YES NO Ranges
- YES NO Dryers
- YES NO Exhaust fans
- YES NO 90% Furnaces
- YES NO Tankless water heaters

**ARE YOU FAMILIAR WITH REFRIGERATED AIR UNITS? – (IF YES ANSWER THE FOLLOWING)**

- YES NO Can you run linesets?
- YES NO Can you test a system with nitrogen for leaks?
- YES NO Can you charge a system with freon?
- YES NO Vacuuming a system down?
- YES NO Hooking up a split system?
- YES NO Silver soldering?
- YES NO Can you hook up gauges for testing refrigeration units?
- YES NO Can you trouble shoot refrigeration problems: compressor, controls, pressure, ect.?
- YES NO Can you trouble shoot furnace or air handles: circuit boards, fan motors, gas valves, pressure switch, ect.?
- YES NO Have you worked with 410A systems?
- YES NO Have you worked with R-22 systems?
- YES NO Do you understand wiring schematics of condensers and furnaces?

**PLUMBING SERVICE EXPERIENCE – HAVE YOU EVER DONE SERVICE OR REPAIR?**

**As a service technician of Gardner Plumber & Heating you are expected to be experienced in the following list. Please circle YES or NO where you are familiar with the job and are able to perform service calls on. Circle NO where you need to be trained before being sent out to customers to perform the job. As a service plumber you are required to do all miscellaneous service plumbing, heating & cooling repair on a daily basis.**

YES NO Repair, installation & replacement of tub & shower valves, seats, stems, ect.?

YES NO Repair, installation & replacement of tub & shower drains?

YES NO Repair, installation & replacement of lavatory faucets, drain assemblies, sinks, supply lines, p-traps, seats, stems, drain piping, venting, ect.?

YES NO Repair, installation & replacement of toilets, bowl waxes, tank to bowl gaskets, closet flanges, flush valves, flappers, drain piping, venting, ect.?

YES NO Repair, installation & replacement of kitchen faucets, kitchen sinks, garbage disposers, dishwashers, drain piping, venting, ice maker lines, etc.?

YES NO Snaking sewer lines, vents and auguring toilets?

YES NO Can you snake a line with K-50, Rigid 1500, etc.?

YES NO Operated camera snakes?

YES NO Locate gas leaks and repair?

YES NO Gas valve conversion, changing furnace orifices, derating furnaces, ect.?

YES NO Locate water leaks in walls at manifolds and repair?

YES NO Locate leaks on water or sewer lines under slab and repair?

YES NO Replace cartridge on tub or shower valves?

YES NO Replace cartridge on lavatory sink?

YES NO Trouble shoot tankless water heaters?

YES NO Trouble shoot furnace 80%?

YES NO Trouble shoot furnace 90%?

YES NO Trouble shoot condensers?

YES NO Test gas pressure at gas valve, for water heater or furnace with manometer?

YES NO Do you understand wiring of a unit?

YES NO 110 voltage / 220 voltage?

- YES NO Low voltage thermostat, transformer, ect.?
- YES NO Replacing gas valves, thermocouples, limit switches, etc.?
- YES NO Swamp cooler installation: A/C stand, flashing, water supply, etc.?
- YES NO Replacement of swamp cooler motors, A/C pumps, spider lines, bearings, etc.?
- YES NO Performing mercury tests?
- YES NO Are you familiar enough with material and labor required on the above that you circled YES to give a customer an estimate on the work to be performed?

**Briefly describe duties and experiences you have performed on a back hoe, bobcat, or skidster:**

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- YES NO Have you dug for a plumbing company before?
- YES NO Have you dug inside of houses in new construction for plumbing?
- YES NO Have you dug sewer line to sewer tie ins at property line at street?
- YES NO Have you dug around utilities or crossed over utilities?
- YES NO Do you know how to grade ditches for plumbing?
- YES NO When digging over utilities do you expose them by shovel? (gas, power, phone, etc.)
- YES NO Bobcat: Have you changed out attached front loaders to back hoe?
- YES NO Unloaded a backhoe on and off trailer?
- YES NO Do you know how to secure equipment to trailer?
- YES NO Can you back up a flatbed trailer?
- YES NO Can you change out hydraulic lines?
- YES NO Do you know how to service back hoe or bobcat equipment?

**I have completely read the above and understand it. I have answered the questions truthfully and am aware that my employment is based upon my knowledge, experience and ability to perform the above.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date